



# iPrompts®



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## What is iPrompts?

iPrompts® is a software application (“app”) made by HandHold Adaptive®. It is designed to run on a wide array of Android-compatible devices, including thousands of Android smartphones, tablets and other devices like the Barnes & Noble Nook Tablet™ and Amazon Kindle Fire.

**iPrompts lets caregivers create and present visual supports to individuals with autism, or anyone benefitting from additional visual structure.** The application is not necessarily intended for direct use by individuals with autism – in most situations, the caregiver (e.g., parent or teacher) will use the app to create visual supports, which may then be presented to individuals in need of visual support (e.g., children with autism). Some, but not all, individuals in need of visual support may be capable of interacting with the app directly (e.g., guiding themselves through a visual Schedule).

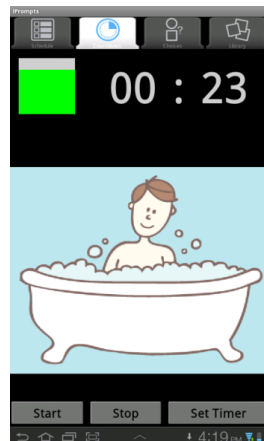
iPrompts has four main features:

1. **Schedules:** Create and present an unlimited number of visual schedules, task analyses, or first-then schedules.
2. **Countdown Timer:** Present a visual and numeric timer, set to any duration, alongside any image you chose.
3. **Choices:** Offer a choice between two or more images. The selected choice will highlight when pressed.
4. **Library:** Select one of several hundred “stock” images included with the app, or expand the Library with your own images. All users can expand the Library through a built-in Web Search tool. Those users whose devices include a rear-facing camera may also snap pictures and add them to the iPrompts Library.



**Schedules**

*Understand, organize, and prepare for upcoming events and transitions*



**Timer**

*Assist in staying on task, or transitioning to new activities*



**Choices**

*Empower individuals to express preferences, or to focus on available choices*



**Library**

*Search, browse or add images to the hundreds provided in our “starter” kit*

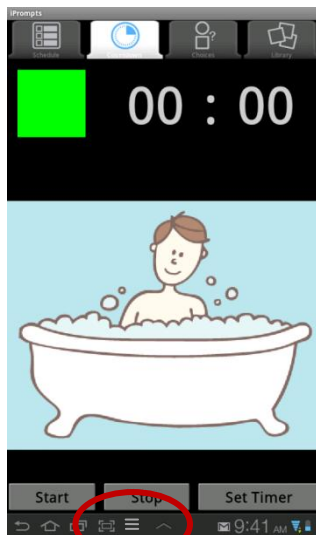
## Basic Differences: Nook Tablet, Kindle Fire, and Other Android Smartphones/Tablets



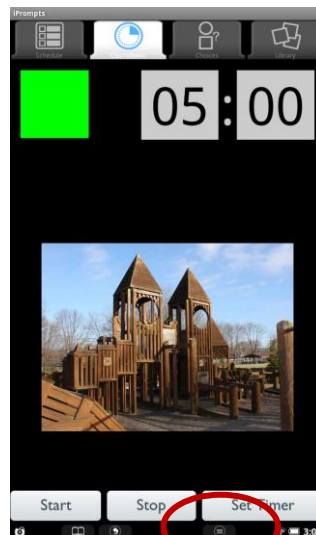
iPrompts® is available for thousands of Android-compatible smartphones and tablets through [Google Play](#). You may also purchase the app through the [Barnes & Noble Nook App Store](#) (to run on a Nook Tablet) and [Amazon Appstore for Android](#) (to run on the Kindle Fire). You may encounter some small differences when navigating iPrompts on different devices – this section highlights a few.

### → Menu, Search and Back Keys

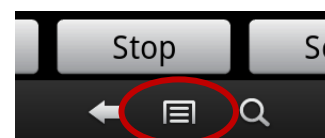
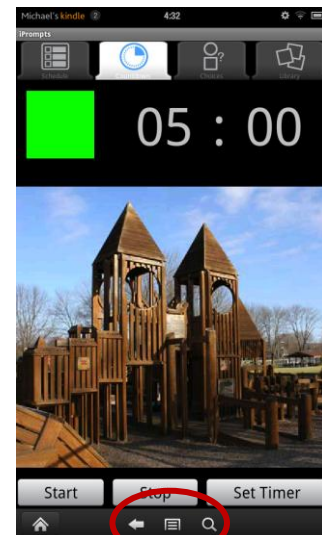
Depending on which device you use, the Menu, Search and Back keys may appear differently, or in a different place. Typically, the Menu option (“hard” button or “soft” key) allows users to explore more options than are shown on the screen at any one time. For example, from the main iPrompts Library screen, pressing the Menu key allows users to add new images to the Library. The Menu key typically appears on the bottom of the screen, and usually resembles three horizontal lines:



The Menu key on the Samsung Galaxy Tab 7 Plus tablet







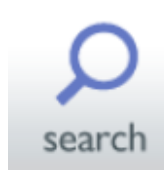
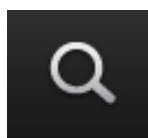


The Menu key on the Nook Tablet



The Menu key on the Amazon Kindle Fire

Similarly, the **Back** (returns to the previous screen) and **Search** keys (moves cursor to a Search field) may appear differently from device to device.

| KEY / COMMAND |  |   |  |
|---------------|---|---|---|
| BACK          |  |   |  |
| SEARCH        | Appearance and Location Vary by Device  | <br>(Press “n” button to reveal” Quick Nav Bar) |  |

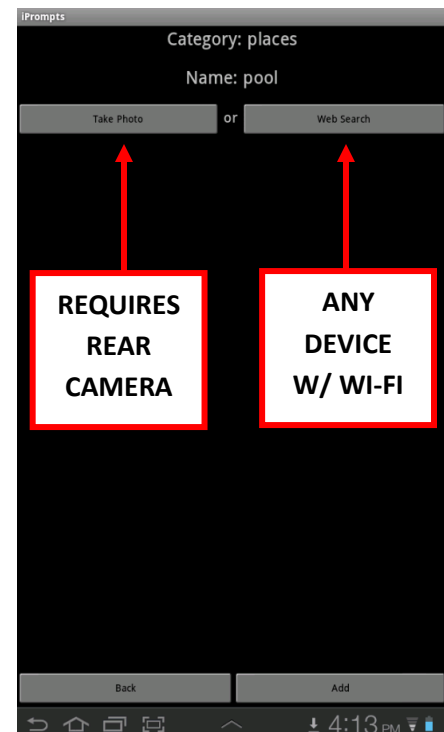
Other keys may also appear on the bottom or side of your screen, including the **Window** (for swapping between applications), **Home** (for returning to the Home screen), **Hide Keyboard**, **Show Keyboard**, and other keys.

#### → Camera and Web Search (Expanding the Image Library)

Users of all Android-compatible devices can add images to the iPrompts Library through a built-in Web Search. Devices equipped with a rear-facing camera can also be used to add images to the iPrompts Library from the camera. Step-by-step walkthroughs are provided below.

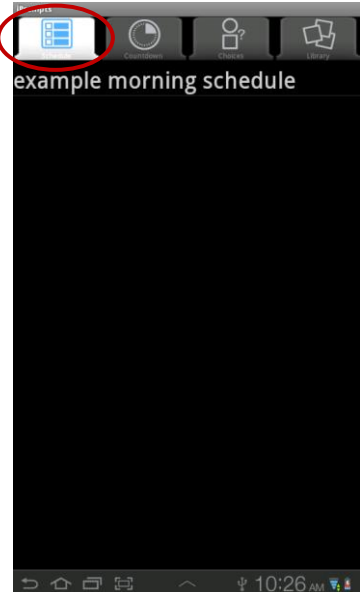
When attempting to add an image from devices without a camera (like the Nook Tablet and Kindle Fire), the option to “Take Photo” may be “grayed out” or unavailable (as shown *at right*), but images may be added through Web Search instead. The Web Search option is a great way to expand the image Library, as billions of free, useful images can be found online. User of iPrompts on any device can search the Web for pictures – just remember to connect to Wi-Fi first!


Now, to make our first visual Schedule!

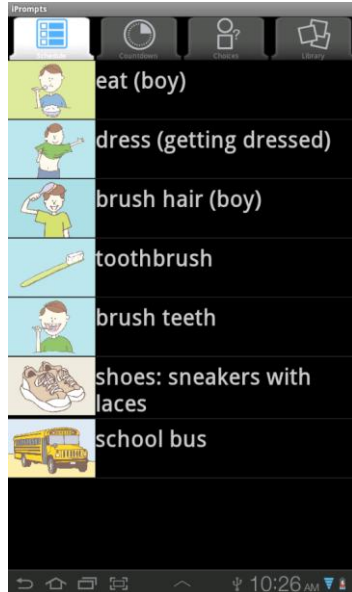


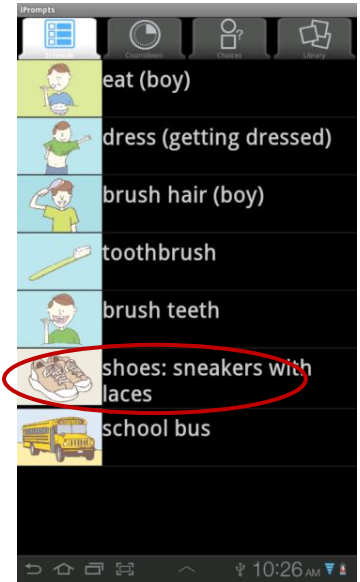
## Schedules

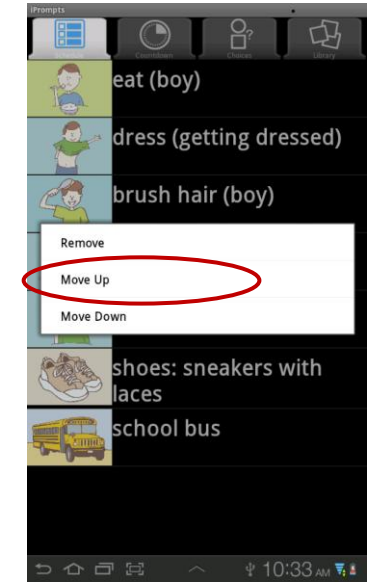
Here's a step-by-step guide to creating and presenting visual Schedules in iP Prompts. Screens shown are from a Samsung Galaxy Tab 7 Plus (screens on other devices may appear slightly differently).

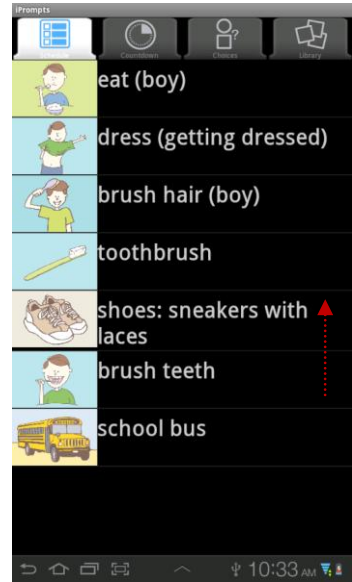
- 

1. To get started, **tap the Schedules tab in the upper-left**.
- 

2. To view or edit an existing Schedule, select it from the list.
- 

3. Viewing the Schedule in **"portrait" or vertical orientation allows EDITING**.
- 

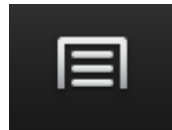
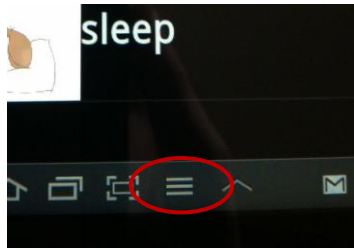
4. To **CHANGE THE ORDER or DELETE items in a Schedule, PRESS AND HOLD on a picture**. For example, press-and-hold on "shoes".
- 

5. You can move "shoes" up, move "shoes" down, or remove the item from the Schedule. Try "Move Up".
- 

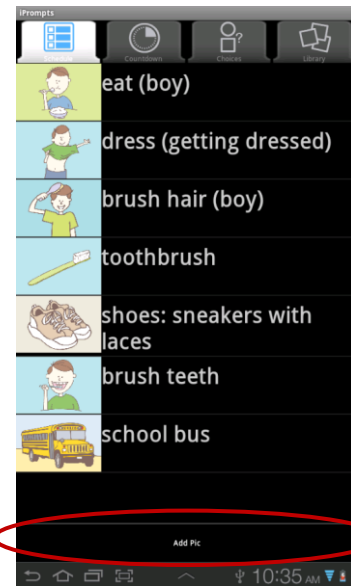
6. The order of items in the schedule will now be changed ("shoes" comes before "brush teeth").



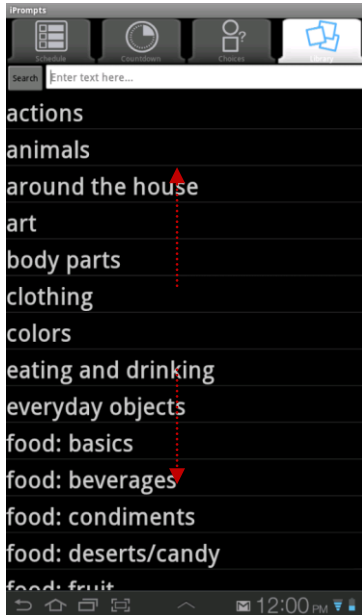
7. To ADD A PICTURE to a Schedule, press the MENU KEY.



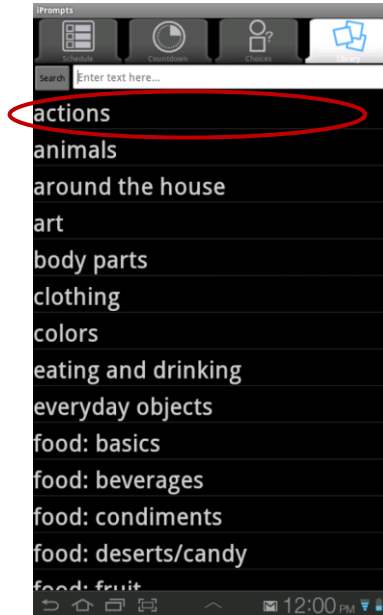
8. The MENU KEY usually appears at the bottom of the screen. It has THREE STRAIGHT LINES. Appearance varies by Android device type.



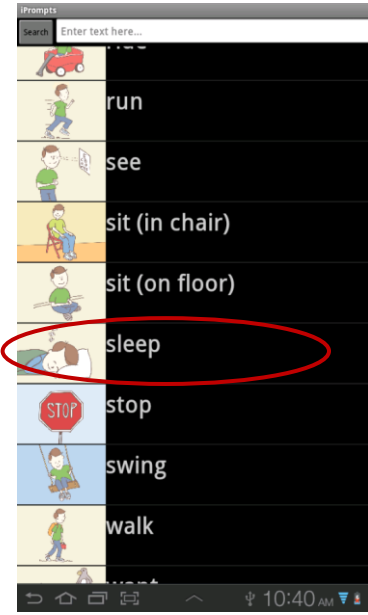
9. After pressing MENU, select "Add Pic" at the bottom of the screen.



10. Browse the categories to select your picture. You can scroll up and down by swiping your finger on the screen.



11. Try selecting "actions".



12. Scroll down, and then select "sleep".



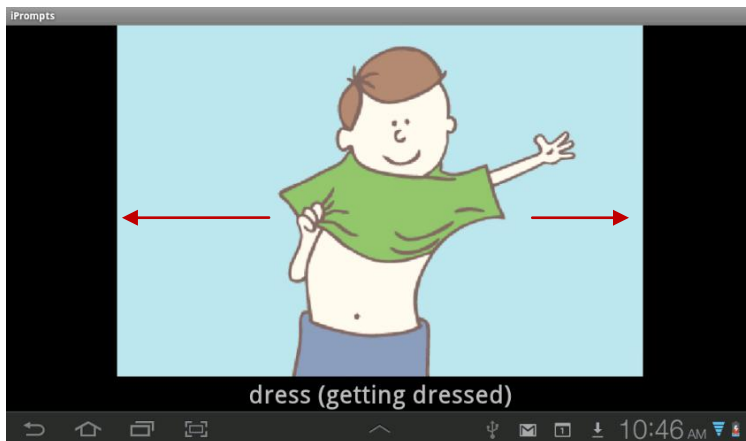


**ROTATE**



13. The new picture “sleep” is added to the bottom of your Schedule. You can always change the order later.

14. You may then **ENLARGE THE SCHEDULE FOR PRESENTATION** by rotating the device 90 degrees (left or right) to landscape (horizontal) orientation.



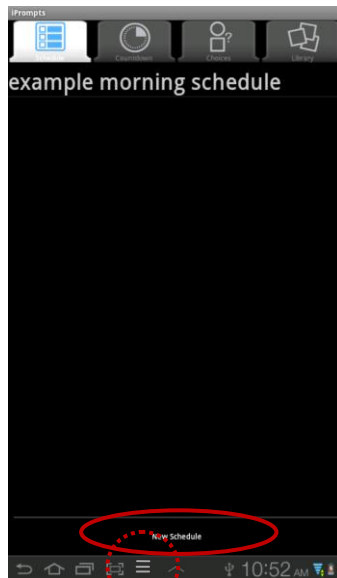
15. **SWIPE YOUR FINGER from right to left to SCROLL** through the Schedule. You can scroll in either direction. When finished, **rotate** the device back to portrait (vertical) orientation....

16. ... and you may then edit the schedule, or select other iPrompts options.





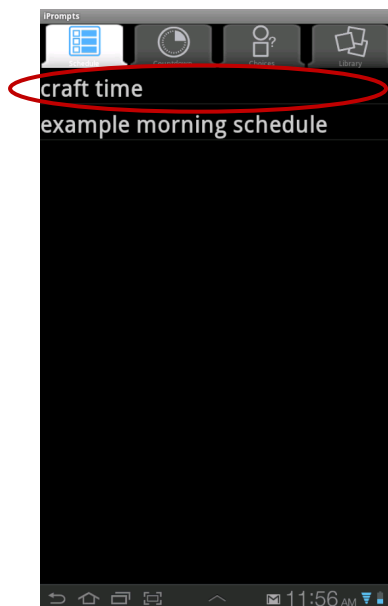
17. Press the “BACK” button in the lower-left corner to EXIT to the main Schedules screen.



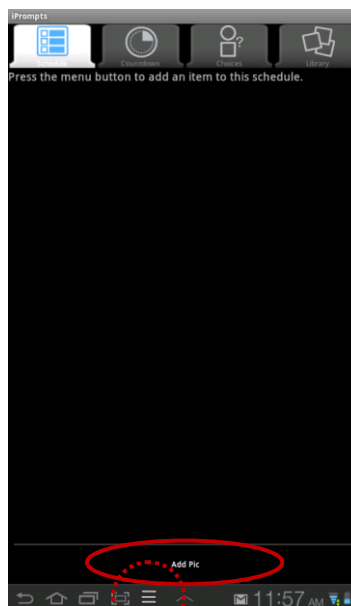
18. From here, you can **CREATE A NEW SCHEDULE** by pressing the MENU key, and then selecting “New Schedule”.



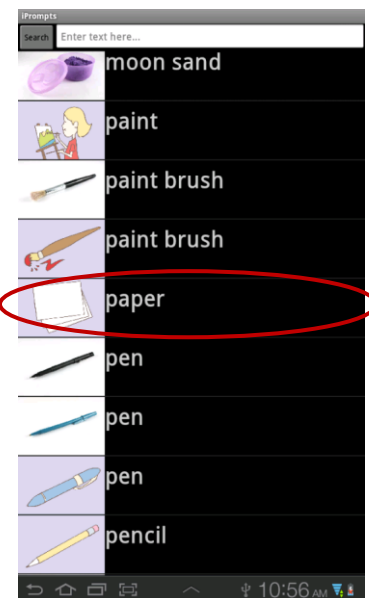
19. Provide the Schedule with a name, and select “OK”.



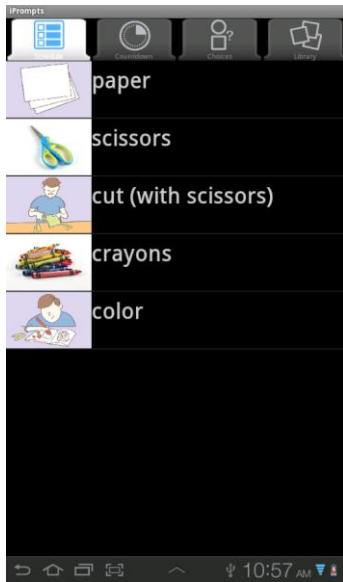
20. Select the Schedule you just created to **EDIT** and **ADD PICS** to the Schedule.



21. Press the **MENU** button and then press “Add Pic” to add images.



22. For example, select “paper” from the “art” category.



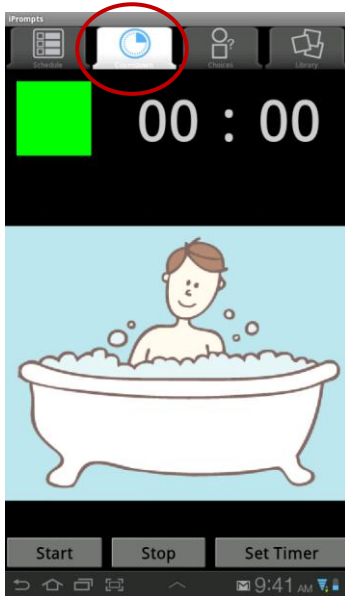
23. You can **add additional images** to the Schedule...



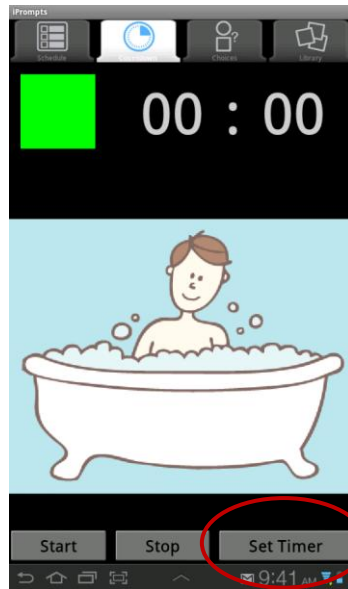
24. ... and if you'd like, you may then **ROTATE the screen to enlarge the images and SCROLL** through them for presentation.

## Countdown Timers

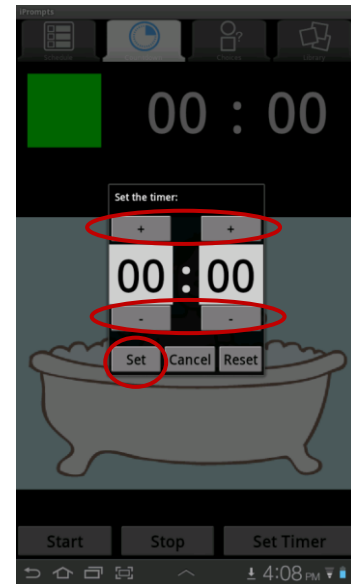
Here's a step-by-step guide to creating and presenting visual Countdown Timers in iPrompts:



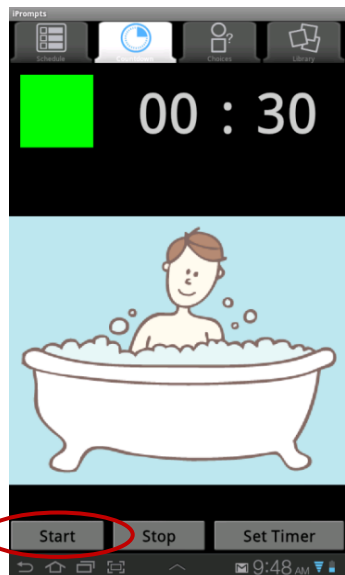
25. To access the Countdown feature, tap the 2<sup>nd</sup> tab at the top of the screen.



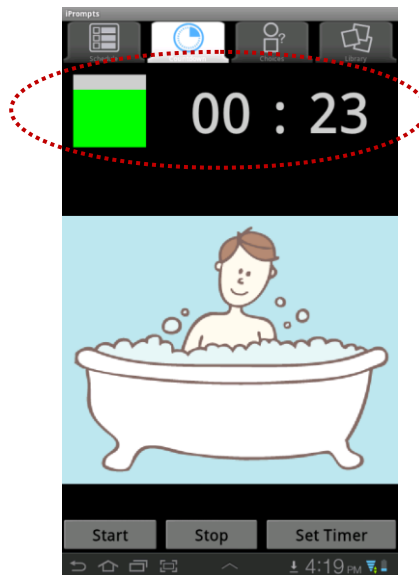
26. To set the timer, press "Set Timer" in the bottom-right of the screen.



27. Use the "+" and "-" buttons to add or subtract minutes and seconds. When you are done, press "Set" in the bottom-left.



28. The timer is now set to your selected duration. To begin the countdown, press "Start" in the bottom-left.

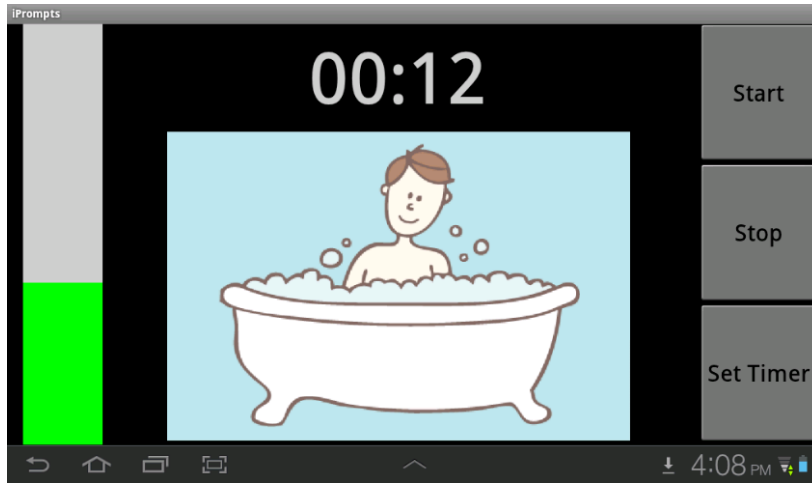


29. The numeric and visual timer will both count down.



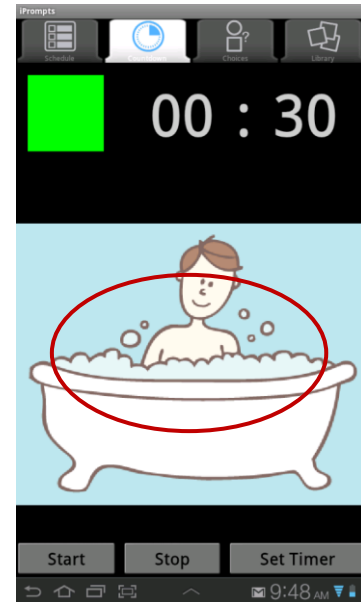
Above: Power and Volume buttons on the right side of the Samsung Galaxy Tab 7 Plus. Most devices have volume buttons in a similar location. Make sure the sound is up to hear the Countdown chimes!

30. Audio chimes will occur at 1:00, 0:30 and 0:00. **Don't forget to turn the volume up!**

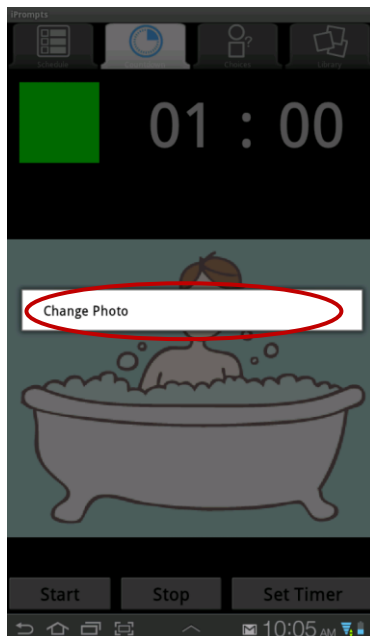


**Here's a TIP!** Check your device's screen timeout settings and set longer than your average Countdown. Usually, this can be done in the "Screen" section of the Settings menu.

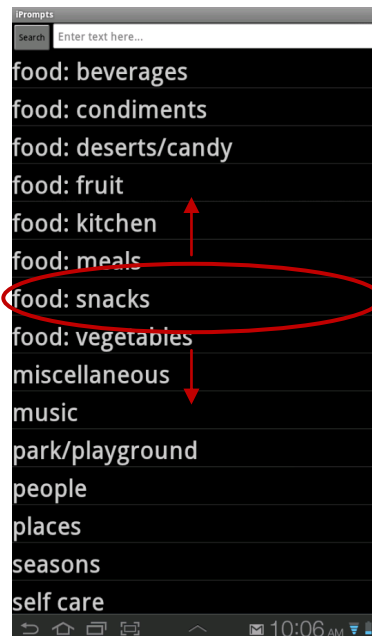
31. **Don't forget – you can ENLARGE the timer by ROTATING the device to portrait orientation!** Just turn the screen 90 degrees in either direction.



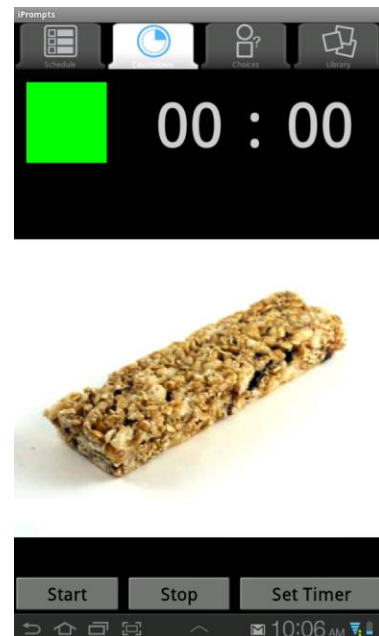
32. **To CHANGE THE IMAGE, press and hold on the current image with one finger...**



33. ... then select "Change Photo".



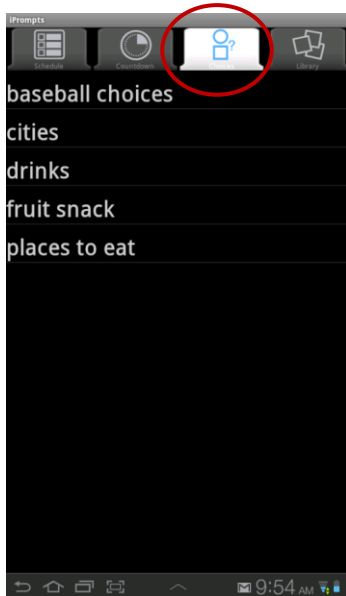
34. Browse to select a category. For example, try "food: snacks," then select "granola bar".



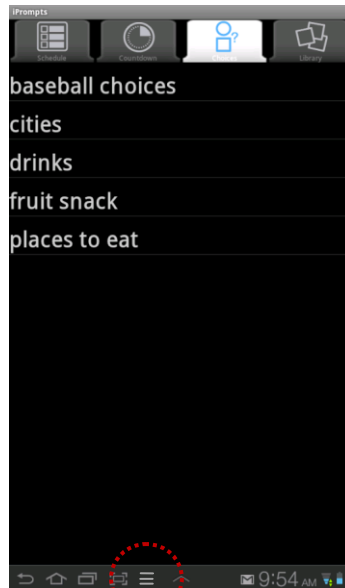
35. Your new image will now appear on the Countdown Timer.

## Choices

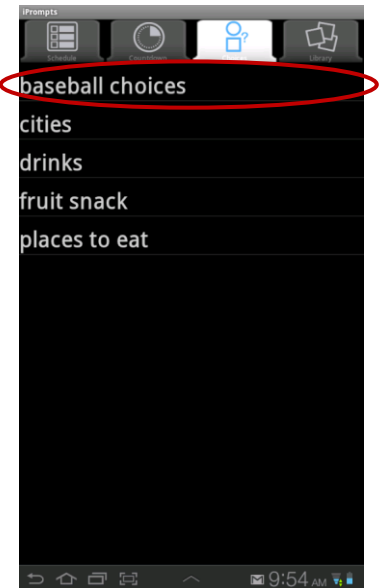
The process for setting up a new Choice prompt is exactly the same as setting up a Schedule. **The key difference between the features is that Choices permits the user to HIGHLIGHT one choice at a time.**



1. To access the Choices feature, **tap the 3<sup>rd</sup> tab at the top of the screen.**



2. **Create a new Choice set just like you would create a new Schedule. (Tap "Menu," create and name the set, add pictures, etc.)**



3. For example, here is a choice set about favorite baseball teams.



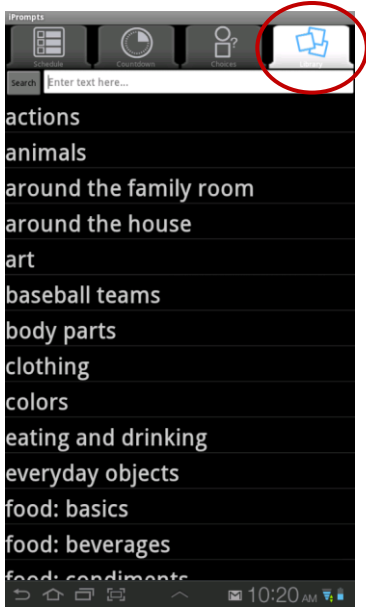
4. The key feature of Choices is that you can **HIGHLIGHT** a choice. Just rotate the screen...



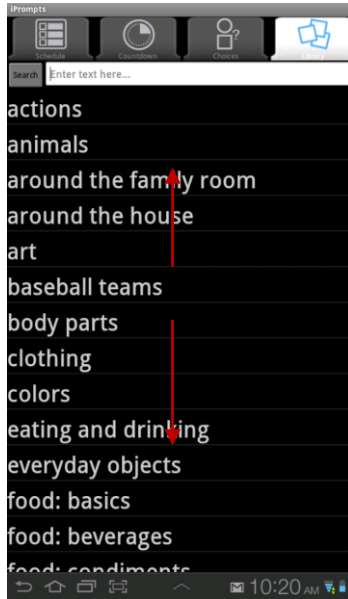
5. **And then TAP EACH CHOICE TO HIGHLIGHT.** A yellow background will surround the image to emphasize the currently selected choice.

## Library

The Library includes several hundred “stock” images, including digital pictures and illustrations. All users can expand the Library through a built-in Web search tool (Wi-Fi required when searching). Users whose devices have a built-in rear camera can snap pictures on the fly and add them to the iPrompts Library.



1. To access the Library feature, **tap the tab in the upper-right corner.**



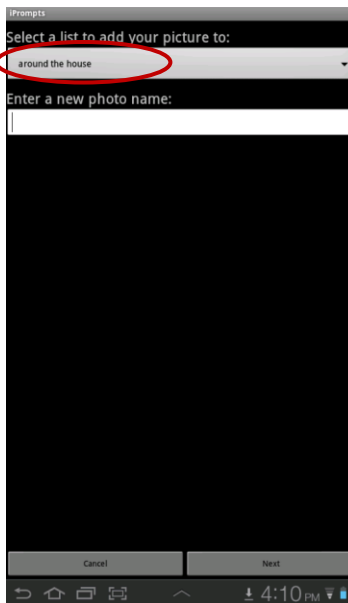
2. You can browse the categories by scrolling up and down.



3. **Press MENU** to add new categories or images.



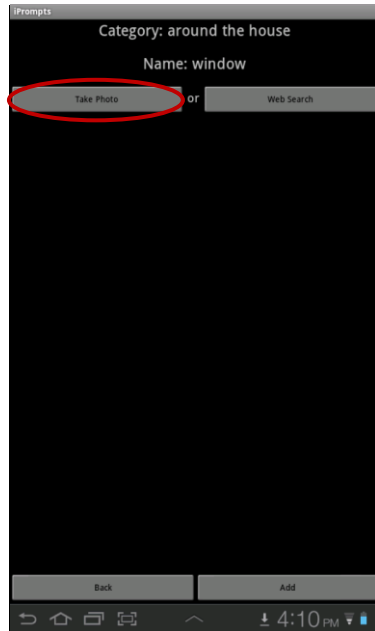
4. To **ADD AN IMAGE**, press **MENU** and then **NEW PHOTO** at the bottom of the screen.



5. Tap in the upper-left to select your destination category. The default is User Images.



6. Let's pick the “around the house” category. Then, type in “window” as your caption.



7. **To add a camera picture** (rear camera required), press **“Take Photo,”** and then...



8. Rotate the device 90 degrees to landscape/horizontal orientation. **PLEASE TAKE PICTURES IN LANDSCAPE ORIENTATION** for best results.

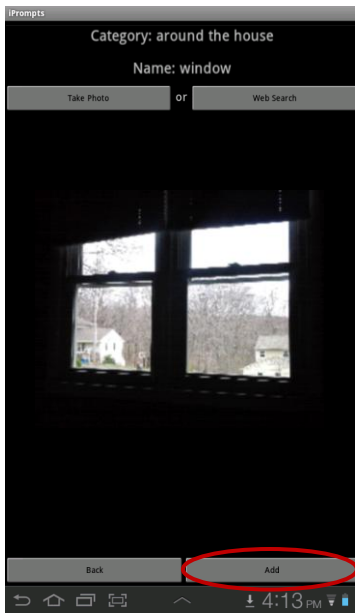


9. **Press the CAMERA ICON to snap your photo (varies by Android device).** Some additional photo options (e.g., Flash On or Off) may be available in the margins of the screen.

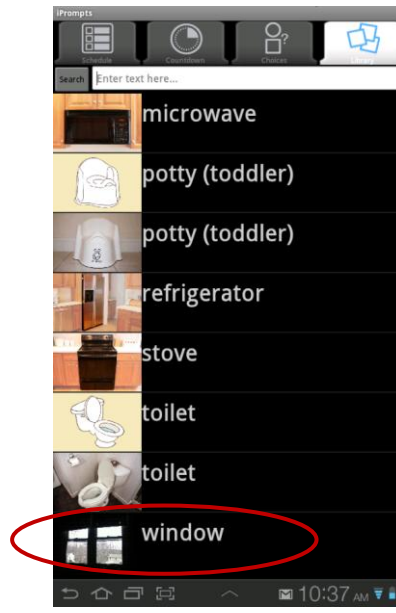


10. After you snap your picture, **press SAVE** in the upper-left.





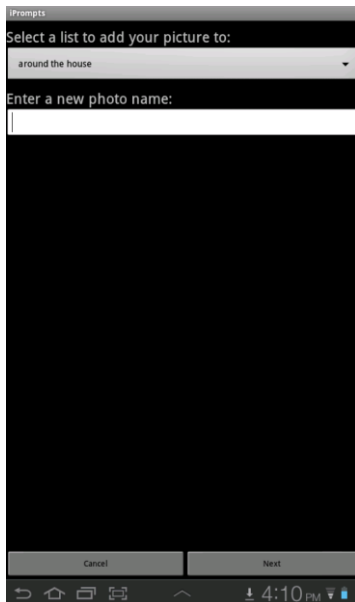
11. Press the “Add” button in the lower-right to save the picture. You must press “Add” otherwise the picture won’t save.



12. The picture now appears in the “around the house” category. To **EDIT** the caption, **PRESS AND HOLD** the image.



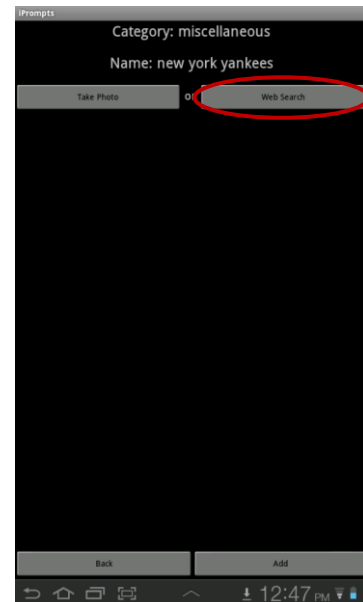
13. You can also expand the **Library** through a **Web Search**. Visit the main Library screen, tap the **MENU** key, and then **New Photo**.



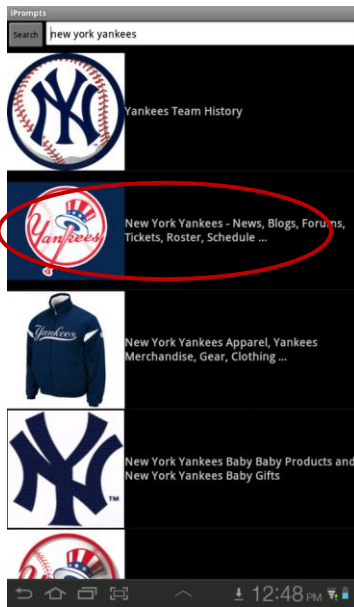
14. Try selecting a different destination category (top of screen) and typing in a new photo name.



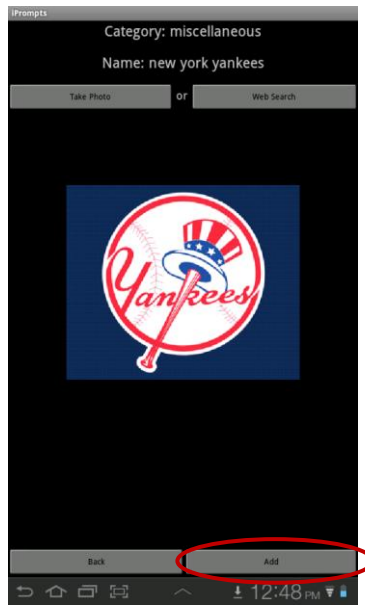
15. The name you provide will be used to search the Web. For example, try “New York Yankees”, then tap “Next”.



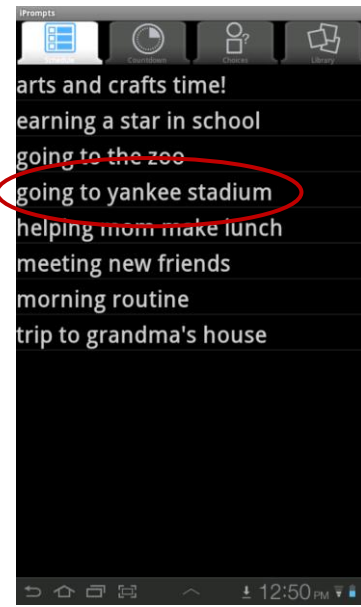
16. Make sure you’re connected to Wi-Fi, and then tap **Web Search**.



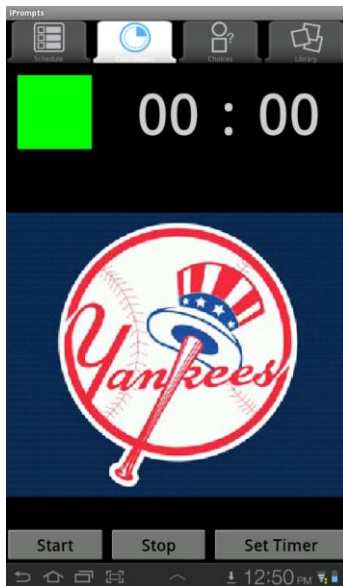
17. Here's your list of search results. Select your favorite by tapping it.



18. Then, tap "Add" in the bottom-right and your picture will be saved to the selected destination category.



19. You can then use your new picture in Schedules...



20. ... as a Countdown Timer...



21. ... or in Choices!